

Surgical, Non-Surgical Payment, Rescheduling & Cancellation Policies

Non-Surgical Procedure Policy: (Ultherapy, CoolSculpting, Fraxel, ThermiVA, MiraDry, Microneedling)

We require 48 hours notice to reschedule or cancel an appointment. Same day cancellations, no shows, tardiness, or reschedule will incur a \$100 charge. Payment will be collected with the credit card on file.

SURGICAL Payment Policy: (Liposuction, J-Plasma, ThermiTight)

A non-refundable \$500 deposit is required to book a surgical procedure. The remaining balance is due by your surgical date. Failure to comply may be subject to cancellation of the procedure, resulting in a forfeiture of the deposit. Please bring physical credit card(s) and photo ID. If someone else is paying for your procedure, they must be present with their credit card and photo ID. Please make all necessary arrangements with your bank the day before your surgery.

Rescheduling Policy:

In the rare event that a procedure must be cancelled or rescheduled the following notices are required:

- **Notice of 10 (ten)** days is required to change any appointments scheduled on a Thursday or Friday.
- **Notice of 7 (seven)** days is required to change any appointments scheduled Monday, Tuesday, or Wednesday.

Any changes will be assessed on an individual basis. In the event of a no-show, or proper notification given within the proper time window a \$500 charge will be imposed.

Late Policy:

You must arrive 30 minutes prior to your scheduled procedure. Please be mindful of weather, traffic conditions, and public transportation delays when planning your commute in. If you are more than 30 minutes late, we may need to reschedule your appointment, and an additional deposit may be required. Additionally, a \$50 fee may be added for every 15 minutes you are tardy.

I certify that I have read all the contents of this form and agree to the terms and conditions. It is your responsibility to add scheduled appointment to your calendar. Medical Cosmetic Enhancements is not responsible for your missed appointments.

Print Name: _____

Date: _____

Signature: _____

MCE Signature: _____

MEDICAL COSMETIC ENHANCEMENTS POLICIES

We respect your time and understand its value. If Clients abide by the following policies, we can make your experience enjoyable with schedule availability and minimal office wait time.

Initial ____ It is suggested all patients arrived 5-10 minutes prior to scheduled appointment time. Late arrivals for scheduled time are subject to **forfeiture of 1 session, or \$50 fee**. Prompt arrival is courteous to patients after your session and will not delay following clientele and staff.

Initial ____ Appointments require at least **24 hour notice** for cancellation or rescheduling. Violations or No Shows result in forfeiture of **1 treatment session, or \$50 fee**.

Initial ____ Please note your coupon expiration date as all sessions must be **COMPLETED** by expiration date. Expired coupon or unused sessions are good for payment monetary value which can be deducted from regular treatment prices.

Initial ____ Appointments longer than 45 minutes require a \$100 credit card hold, and 72 hour notice for cancellation or rescheduling.

All policies are listed on website treatment pages. With a 24 hour notice, many last minute appointments become available. You are encouraged to take advantage and use our online schedule system for ease, convenience and last minute availability.

Name: _____

Date: _____

MEDICAL COSMETIC ENHANCEMENTS

We require 24 hours notice to reschedule or cancel an appointment. Same day cancellations/no shows/tardiness/reschedules will incur a non-negotiable \$50.00 fee or forfeiture of one prepaid session. Payment will be collected prior to the next appointment.

It is your responsibility to add scheduled appointments to your calendar – Medical Cosmetic Enhancements is not responsible for your missed appointments.

Patient's Name: _____ Date: _____

Patient's Signature: _____